



Good Samaritan College
of Nursing & Health Science

Student Handbook



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INTRODUCTION

This publication contains the most current information available as of the date of publication. However, none of the college's policies, procedures or practices, including those set forth in this handbook, are to be viewed as a contract or as making any promises or as creating any contractual rights of any kind. Rather, they are guidelines which are subject to the college's interpretation, and which can be suspended or changed by the college at its discretion at any time and without prior notice or agreement. This handbook supersedes and replaces all previous handbooks and other statements of college policies, rules and procedures. This handbook also supersedes all other student or individual college handbooks written and disseminated to enrolled students.

The GSC Student Handbook is the official guide for the College. The Handbook may be found on the “My GSC” portal. All students are held responsible for knowledge of the regulations and information contained in the GSC Nursing Student Handbook, regardless of their program of study. Students are also expected to adhere to all college expectations.



Disclaimer

The information contained in this catalog does not constitute an irrevocable contract between the student and the College. The College reserves the right to change without notice rules, policies, tuition and fees, curricula, courses or other administrative or educational policies. You may contact the College at (513) 862-2641 and request the most up-to-date information. In addition to the catalog, the policies are available online at www.gscollege.edu or in the MY GSC portal located on the webpage.

ACADEMIC CALENDAR

Located on the GSC website: [gscollege.edu/academics-calendar/](https://www.gscollege.edu/academics-calendar/)

HELPFUL CONTACT INFORMATION

General Questions and Information

- ❖ Call Front Desk: (513) 862 – 2631 or 862 – 2641
- ❖ Visit: Front Desk
- ❖ Website: <https://www.gscollege.edu/>

Library Services

- ❖ Call Library Services: (513) 862 – 2433
- ❖ Visit: Library on the 3rd. Floor off Dixmyth Hospital elevators
- ❖ Email: library@trihealth.com

IT Issues

- ❖ Call IT TriHealth Help Desk: (513) 569 – 5100
- ❖ Visit: IT Office 8th floor college
- ❖ Email: ITSupport@email.gscollege.edu

Financial Aid Questions

- ❖ Visit: One Stop Area
- ❖ Email: financialaid2@email.gscollege.edu

Questions About Course Scheduling and Transcript Issues

- ❖ Call Registrar: (513) 862 – 2493
- ❖ Visit: One Stop Area
- ❖ Email: registrar@email.gscollege.edu

Complaints and Other Problems

- ❖ Visit: Front Desk, MyGSC portal on student page, Policy CON 500 Complaint and Grievance Procedure Disability
- ❖ Email: reporting@email.gscollege.edu

Problems with Security Badge or Parking

- ❖ Call Security Office: (513) 862 – 2476 (for emergencies, call 513-862-3311)
- ❖ Visit: Clifton Lobby Desk at Entrance
- ❖ Email: security_communications@trihealth.com

Student Support

- ❖ Accommodation Needs:
 - See Policy CON 100 ADA and Accommodations Policy
 - Contact Sandy Rice, Student Support Administrator at sand
- ❖ Advisor
 - Touch base with advisor for needs. Listed in your college portal.
- ❖ Nursing Education and Retention Specialist
 - Maebeth.brunsmann@email.gscollege.edu
- ❖ Advising and Retention Specialist
 - Margaret.groschen@email.gscollege.edu

GSC SAP

(Student Assistance Program)

Available through the TriHealth EAP



Employee Assistance Program

- ❖ This confidential program is free to all GSC students and their dependents.

Programs Include:

- ❖ Free Individual confidential counseling

GSC SAP provides one-on-one sessions with a licensed counselor to address a variety of issues, including stress, anxiety, depression, work/life and family issues.

- ❖ To schedule a confidential appointment, call GSC SAP at **513 891 1627** or **1 800 642 9794**
- ❖ For urgent situations, call us 24/7 to speak with a licensed clinician at **1 800 642 9794**.

Other Free Services

The following services are available free through the [TriHealthEAP.com](https://www.trihealtheap.com) website.

- ❖ **Ask-A-Counselor** | an advice service in which the student can ask a question and receive a confidential, encrypted answer within two business days.
- ❖ **GSC SAP WorkLife Services Password: gsstudent**
 - Collection of articles and links to a variety of wellness on financial, parenting, work and emotional issues.
 - Connections to financial educators to assist with debt management, credit report issues, bankruptcy prevention and more.
 - Referrals to local attorneys for a free 30-minute consultation with a 25%

discount if you choose to hire that attorney.

- Referral to an Identity Recovery Professional should you ever become a victim of identity theft.

- ❖ **Trainings** | GSC SAP can schedule “Lunch & Learns” and trainings on a variety of topics relevant to students that are conducted directly at the college.
- ❖ **Enrichment Series** | Seminars/webinars on a variety of topics available at no cost to students and their immediate family members. Upcoming seminars/webinars and online sign-ups are available on our website. **Archived Webinar Password: concernweb**

Supervisory Training Series | GSC SAP offers Supervisory Training webinars at no additional cost to our customers. **Archived Webinar Password: concernweb**

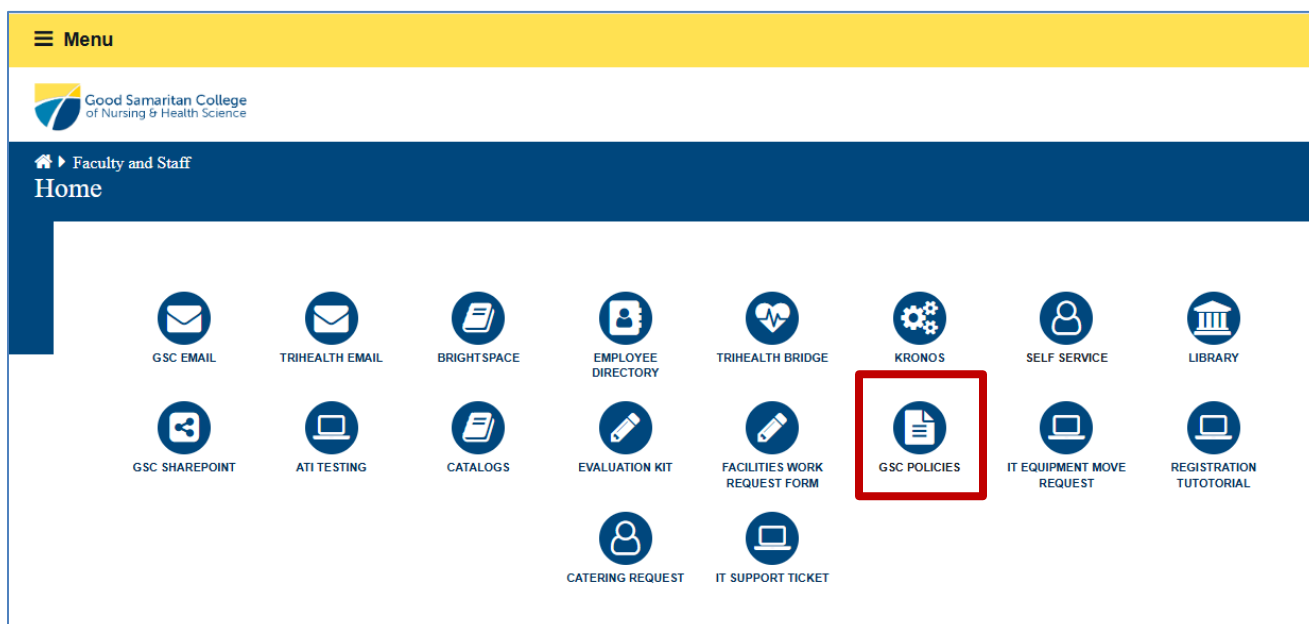
Uwill Mental Health & Wellness

- ❖ **FREE immediate access to a therapist 24/7/365**
- ❖ **Call 833-646-1526**

Policies and Forms

Policies and Forms can be found on [MY GSC self-service Portal](#)

- ❖ Student forms are in the menu in once logged in
- ❖ The GSC Policies icon can be found in from Home



GSC Policies

The following pages contain policies for the Good Samaritan College of Nursing and Health Science. All students are required to review the policies for the college.

Policy #	Name
CON101	Academic Advising Policy.pdf
CON103	Academic Freedom Policy.pdf
CON104	Academic Rank and Promotion Policy.pdf
CON105	Academic Standards and Regulations Policy.pdf
CON106	Add Drop Courses Policy.pdf
CON109	AASN & PN Clinical-Lab-Simulation Attendance Policy.pdf
CON110	AASN & PN Clinical Conduct Policy.pdf
CON111	AASN & PN Didactic-Clinical-Lab Student Dress Code.pdf
CON112	Professional Dress Code Post Licensure BSN Policy.pdf
CON113	AASN & PN Clinical Supervision Students Policy.pdf
CON114	GSC Student Code Conduct Policy.pdf
CON115	Course Attendance Documentation Policy.pdf
CON116	Clock and Credit Hour Definition Policy.pdf
CON117	AASN & PN Progression Policy.pdf
CON118	Policy Review and Change Notification Policy.pdf
CON119	Graduation Requirements Policy.pdf
CON120	Library Services and Resources Policy.pdf
CON123	Master Course Schedule Planning and Room Scheduling Policy.pdf
CON124	CON124 Patient Care Equipment and Clinical Engineering Assistance 7 1 2024.pdf
CON128	Student Health and Safety Requirements Policy.pdf
CON129	Student Counseling Policy.pdf
CON130	Student Refusal of Patient Assignment Policy.pdf
CON131	CON131 VACCINATION_IMMUNIZATION POLICY 7 1 2024.pdf
CON132	AASN & PN Nursing Program Grading System Policy.pdf
CON134	Academic Course and Program Review Policy.pdf
CON140	Student Work Policy.pdf
CON200	Administrator On-Call Policy.pdf
CON202	College Budgeting Process Policy.pdf
CON203	Conflict of Interest 2018 tt.pdf

CON204	Contract Signature and Legal Review 2018 tt.pdf
CON205	Delivery of Material to the College 2018 tt (1).pdf
CON206	Detecting & Preventing Fraud, Waste, & Abuse Policy.pdf
CON207	GSC Marketing and Branding Image Policy.pdf
CON208	CON208 INCLEMENT WEATHER 2023.pdf
CON209	CON209 MANAGEMENT OF INJURY ILLNESS SITUATIONS.pdf
CON210	Policy-Procedure-Guideline Development and Implementation Policy.pdf
CON212	Revenue Deposits Policy.pdf
CON302	College Orientation Policy.pdf
CON303	Exit Interview Policy.pdf
CON304	Name Change Policy.pdf
CON305	Registration Policy.pdf
CON306	Student Number - Posting of Grades Policy.pdf
CON307	Transcript Policy.pdf
CON308	Transfer Credit, Advance Placement, and Advanced Standing Credit Policy.pdf
CON308P	CON 308P Transfer Credit_ Advanced Placement and Advanced Standing Credit Procedure 2020.pdf
CON310	CON310 Academic Fresh Start Policy 6 5 2024.pdf
CON311	Withdrawal and Refund Policy.pdf
CON400	CON400 TECHNOLOGY AND ELECTRONIC RESOURCES ACCEPTABLE USE V2.pdf
CON401	Active Shooter 2018 tt.pdf
CON402	Asset Removal_ Storage_ Reuse_ and Disposal 2018_cm.pdf
CON404	Data Management System Policy.pdf
CON405	Decorations_ holiday_ & Other Safety Regulations Regarding 2018.pdf
CON407	Parking Policy.pdf
CON412	CON 412 Social Media 2020.pdf
CON413	Student Identity Verification Policy.pdf
CON499	Pregnant or Parenting Student Policy.pdf
CON500	Complaint and Grievance Procedure – Disability Policy.pdf
CON501	Complaint and Grievance Procedure – General Policy.pdf
CON502	Title IX Policy Prohibiting Discrimination, Sexual Harassment, Stalking, and Retaliation Policy.pdf
CON503	Compliance Auditing, Monitoring, Response, Follow-up, and Resolution Policy.pdf
CON504	Prohibition of Hazing Policy.pdf

CON406	Emergency Communication, Response, & Evacuation Plan.pdf
CON506	Confidentiality of Patient Records Policy.pdf
CON507	Copyright Policy.pdf
CON509	FERPA Compliance Policy.pdf
CON512	Misrepresentation Policy.pdf
CON513	CON513 Record Retention Plan 2018.pdf
CON514	Release of Student Information for Reference by Faculty-Staff Policy.pdf
CON516	Prohibition of Incentive Compensation Policy.pdf
CON600	Book and Supply Allowance Policy.pdf
CON601	Financial Aid Satisfactory Academic Progress Policy.pdf
CON602	Financial Obligations Policy.pdf
CON603	GSC Tuition Appeals Policy (TAP).pdf
CON604	Return of Title IV Funds Policy.pdf
CON605	Tuition Remission for Employees & Dependents Policy.pdf
CON606	Unusual Enrollment History Policy.pdf
CON607	Direct Loan Quality Assurance Policy.pdf
CON700	Appointment of Faculty Members Policy.pdf
CON702	CON702 CREDENTIALING OF FACULTY AND PROFESSIONAL STAFF.pdf
CON703	Distribution of Professional Development Funds Policy.pdf
CON705	Faculty Workload Policy.pdf
CON706	NEW NURSING FACULTY ORIENTATION POLICY CON706 8_2022.pdf
CON706F	CON706 F GSC New Hire Orientation ChecklistREVISED2024.pdf
CON710	CON710 SELECTION OF FACULTY STAFF MEMBERS.pdf
CON801	Alcohol and Other Drug Awareness Policy.pdf
CON802	Crime Awareness & Campus Security Policy.pdf
CON803	Harassment Discrimination and Retaliation Free Campus 2018.pdf
CON805	Student Assistance Program Policy.pdf
CON806	Student Emergency Fund Policy.pdf
CON807	Student Dress Code Policy.pdf
GSC 808	Clinical-Lab-Simulation Fitness For Duty - Students Policy.pdf
CON133	CON 133 PN NURSING PROGRAM PERIODIC EVALUATION OF STUDENT PROGRESS.pdf
GSC 300	Admissions Standards and Regulation Policy.pdf
CON100	ADA & 504 Accommodations Policy.pdf

GSC 122 [Advanced Standing for LPN Policy.pdf](#)

CON511 [Intellectual Property Policy.pdf](#)

CON 804 [Identity Theft Program Policy.pdf](#)

Drug Offense Quick Reference Chart



CRIMINAL SENTENCING COMMISSION

Chief Justice Maureen O'Connor, Chair • Sara Andrews, Director

DRUG OFFENSE QUICK REFERENCE GUIDE

In Collaboration with the Staff of the Ohio Supreme Court Law Library • January 2018

DRUG TRAFFICKING - O.R.C. §2925.03							
DRUG	AMOUNT	LEVEL: S or J		DIVISION: S or J		GUIDANCE: S or J	
Schedule I or II*	< bulk	F-4	F-3	C(1)(a)	C(1)(b)	Div. C	Div. C
	≥ bulk → <5 x bulk	F-3	F-2	C(1)(c)	C(1)(c)	In Favor ^o	Mand.
	≥ 5 → < 50 x bulk	F-2	F-1	C(1)(d)	C(1)(d)	Mand.	Mand.
	≥50 → <100 x bulk	F-1	F-1	C(1)(e)	C(1)(e)	Mand.	Mand.
	≥ 100 x bulk	F-1	F-1	C(1)(f)	C(1)(f)	MDO	MDO
Schedule III, IV, V*	< bulk	F-5	F-4	C(2)(a)	C(2)(b)	Div. B	Div. C
	≥ bulk → <5 x bulk	F-4	F-3	C(2)(c)	C(2)(c)	Div. B	In Favor
	≥ 5 → < 50 x bulk	F-3	F-2	C(2)(d)	C(2)(d)	In Favor	In Favor
	≥ 50 x bulk	F-2	F-1	C(2)(e)	C(2)(e)	Mand.	Mand.
Marijuana	Gift ≤ 20 g	MM [^]	M-3	C(3)(h)	C(3)(h)	None	None
	< 200 g	F-5	F-4	C(3)(a)	C(3)(b)	Div. B	Div. B
	≥ 200 g → < 1 kg	F-4	F-3	C(3)(c)	C(3)(c)	Div. B	Div. C
	≥ 1 kg → < 5 kg	F-3	F-2	C(3)(d)	C(3)(d)	Div. C	In Favor
	≥ 5 kg → < 20 kg	F-3	F-2	C(3)(e)	C(3)(e)	In Favor	In Favor
	≥ 20 kg → < 40 kg	F-2	F-1	C(3)(f)	C(3)(f)	Mand. 5, 6, 7, 8 yrs	Mand. F-1 max.
	≥ 40 kg	F-2	F-1	C(3)(g)	C(3)(g)	Mand. F-2 max	Mand. F-1 max
Cocaine: Powder or Crack	< 5g	F-5	F-4	C(4)(a)	C(4)(b)	Div. B	Div. C
	≥ 5 g → < 10 g	F-4	F-3	C(4)(c)	C(4)(c)	Div. B	In Favor
	≥ 10 g → < 20 g	F-3	F-2	C(4)(d)	C(4)(d)	In Favor ^o	Mand.
	≥ 20 g → < 27 g	F-2	F-1	C(4)(e)	C(4)(e)	Mand.	Mand.
	≥ 27 g → < 100 g	F-1	F-1	C(4)(f)	C(4)(f)	Mand.	Mand.
LSD: Solid	≥ 100 g	F-1	F-1	C(4)(g)	C(4)(g)	MDO	MDO
	< 10 UD	F-5	F-4	C(5)(a)	C(5)(b)	Div. B	Div. C
	≥ 10 UD → < 50 UD	F-4	F-3	C(5)(c)	C(5)(c)	Div. B	In Favor
	≥ 50 UD → < 250 UD	F-3	F-2	C(5)(d)	C(5)(d)	In Favor ^o	Mand.
	≥ 250 UD → <1000 UD	F-2	F-1	C(5)(e)	C(5)(e)	Mand.	Mand.
	≥1000 UD → <5000UD	F-1	F-1	C(5)(f)	C(5)(f)	Mand.	Mand.
LSD: Liquid	≥ 5000 UD	F-1	F-1	C(5)(g)	C(5)(g)	MDO	MDO
	< 1 g	F-5	F-4	C(5)(a)	C(5)(b)	Div. B	Div. C
	≥ 1 g → < 5 g	F-4	F-3	C(5)(c)	C(5)(c)	Div. B	In Favor
	≥ 5 g → < 25 g	F-3	F-2	C(5)(d)	C(5)(d)	In Favor ^o	Mand.
	≥ 25 g → < 100 g	F-2	F-1	C(5)(e)	C(5)(e)	Mand.	Mand.
	≥ 100 g → < 500 g	F-1	F-1	C(5)(f)	C(5)(f)	Mand.	Mand.
	≥ 500 g	F-1	F-1	C(5)(g)	C(5)(g)	MDO	MDO

* The schedule of controlled substances is in [§3719.41].

^ Minor misdemeanor (MM) on first offense, M-3 on a subsequent offense.

S or J = The offense occurred in the vicinity of a school or juvenile.

MDO (Major Drug Offender) = Mandatory maximum term from F-1 range, [§2929.14(A)(1)].

Mand., or Mandatory = Judge must impose a prison term from range available for that offense level.

In Favor = A rebuttable presumption in favor of imposing a prison term.

Div. B = Sentencing is guided by [§2929.13(B)], the rules for F-4s and F-5s.

Div. C = Sentencing is guided by [§2929.13(C)].

In Favor^o = Presumption in favor, but mandatory if 2 or more prior felony drug-abuse offenses.

Note: As used in this section, “drug” includes any substance that is represented to be a drug.

ADDITIONAL FOOTNOTES FOR DRUG MANUFACTURING AND CULTIVATION

† **F-5** if the offender previously has been convicted of a drug-abuse offense.

In Favor^{oo} = Presumption in favor, but mandatory 2- or 5-year minimum if 2 or more priors.

♦ Minimum prison term of 3 years for first offense, 5 years for second offense.

♣ If violation involves the sale or possession of such and court finds MDO, then mandatory max from range.

∞ Minimum prison term of 4 years for first offense, 5 years for second offense. Includes “public premises.”

Educational sites for health risks of AOD

- ❖ <http://www.niaaa.nih.gov/>
- ❖ <http://www.cdc.gov/alcohol/fact-sheets/alcohol-use.htm>
- ❖ <https://commonsense.>
- ❖ <http://www.cdc.gov/nchs/fastats/drug-use-illegal.htm>

Alcohol Use and Your Health

Alcohol Use and Your Health

Drinking too much can harm your health. Excessive alcohol use leads to about 88,000 deaths in the United States each year, and shortens the life of those who die by almost 30 years. Further, excessive drinking cost the economy \$223.5 billion in 2006. Most excessive drinkers are not alcohol dependent.

What is considered a “drink”?

U.S. Standard Drink Sizes



Excessive alcohol use includes:

Binge Drinking

For women, 4 or more drinks consumed on one occasion



For men, 5 or more drinks consumed on one occasion

Heavy Drinking

For women, 8 or more drinks per week



For men, 15 or more drinks per week

Any alcohol used by pregnant women



Any alcohol used by those under the age of 21 years



If you choose to drink, do so in moderation:



DON'T DRINK AT ALL if you are under the age of 21, or if you are or may be pregnant, or have health problems that could be made worse by drinking.

FOR WOMEN, up to 1 drink a day



FOR MEN, up to 2 drinks a day



NO ONE should begin drinking or drink more frequently based on potential health benefits.

National Center for Chronic Disease Prevention and Health Promotion
Division of Population Health



